



POMARIO INDEPENDENT SCHOOL



APPLICATION FOR ADMISSION: PRE-SCHOOL

Right of admission reserved

This document is an Application for Admission. Applications for 2023 must please submitted as soon as possible.
You are also welcome to come and discuss your needs with us.
The school will get back to you as soon as possible to confirm place.

Date on which admission is required: _____

Birth date of child: _____ Age (months) at time of admission: _____

DETAILS OF LEARNER

CHILD SURNAME: _____ NICKNAME: _____

FULL NAME OF CHILD: _____

GENDER: M V

ID / PASPORT No.: _____

HOME LANGUAGE: _____

BROTHER/SISTER IN POMARIO: _____

NATIONALITY: RSA OTHER: _____

(Office use only) Aansoek
APPROVED

DETAILS OF PARENTS (MUST BE FILLED IN BY BOTH PARENTS)

FATHER

MOTHER

NAME: _____

SURNAME: _____

ID NUMBER: _____

ADRESS: _____

POSTAL ADRES: _____

POSTAL CODE: _____

CELL: _____

TEL (H): _____

TEL (W): _____

EMAIL: _____

HOME LANGUAGE: _____

EMPLOYER: _____

RELATIONSHIP OF CHILD TO PARENTS:	BIOLOGICAL FATHER	STEPMOM/GAURDIAN	FATHER DECEASED	DIVORCED
	BIOLOGICAL MOTHER	STEPDAD/GAURDIAN	MOTHER DECEASED	DIVORCED

EMERGENCY CONTACT: _____

(Name, cell number, relationship)

MEDICAL DETAILS OF LEARNER

ALLERGIES: _____

ANY ILLNESS THAT THE CHILD HAS SUFFERED: _____

ANY OTHER INFORMATION WE NEED TO TAKE NOTE OF?: _____

PLEASE PROVIDE THE NAME AND NUMBER OF YOUR DOCTOR : _____

**DETAILS OF THE SCHOOL THE LEARNER IS ATTENDING OR ATTENDED
(IF APPLICABLE)**

NAME OF SCHOOL: _____

ADDRESS: _____

DATE OF LAST DAY AT SCHOOL: _____

REASON: _____

NAME OF PRINCIPAL: _____ TEL: _____

SCHOOLFEES AND PAYMENTS (2022) (Please note that there will be a small increase in schoolfees in 2023.)

Please indicate with an X below which option you would like to use:

		Three days per week			Four days per week			Five days per week		
		12:00	15:00	17:30	12:00	15:00	17:30	12:00	15:00	17:30
1	3 to 12 mde									
2	12 to 24/30 mde*									
3	30 mde – 4 jaar*									
4	Grade RR									
5	Grade R									

* Division into Level 2 or 3 above depends on the child's developmental level. Children who are off the canvas move on to the 30 month to 4 year group.

If you pick up your child halfway through a time slot, the fee is payable for the full time slot. Rates are not calculated pro rata per hour.

Please take note of the following:

- Fees are fixed annually and then spread over a 12-month period for easy planning.
- Fees are strictly payable in advance on or on the third day of the month. An account statement will be sent to parents via e-mail every month.
- Debit order payments are preferred (parents are to deal with their banks directly). Alternative methods are an electronic transfer (EFT) ; debit- or creditcard payments.
- No cash payments are accepted.
- An Administrative fee of R450.00 per child is payable upon confirmation of your child's acceptance, an electronic fund transfer can be done with the following reference: Your child's **Name From Registration**.

- f. If an account is in arrears, it will be subject to collection costs. Monthly interest of 2% will be charged on accounts that are more than 30 days in arrears.
- g. If a child leaves school, written notice of at least one school term is required.

All payments to be made to:

POMARIO PRIVATE SCHOOL
ABSA BANK
ACC NUMBER: 935 445 9481
BRANCH CODE: 632005

SERVICES PROVIDED

Under normal circumstances, Pomario Independent School provides educational services at the school premises at Paul de Villiers Street, R303, Citrusdal. If the school is unable to provide a service on the school grounds due to a pandemic, social unrest, a national crisis or circumstances beyond its control, we will endeavor to return to normal activities as soon as possible. Parents are requested to continue to pay their school fees in such circumstances so that we can fulfill our responsibility to the staff.

The baby care and toddler care departments will be open during normal school terms, as well as during the April, June and September holidays. The section will close annually on 15 December (if a weekday) and reopen as close as possible to 15 January (or earlier, depending on the calendar).

Gr R and Gr. RR follows the normal school terms.
Younger than Gr RR school day ends at 12:00
Gr RR school day ends at 12:00. Gr R school day ends at 13:00.
The school and aftercare center are closed during public holidays.

AFTERCARE

The normal school day lasts until 12:00. After 12:00 our aftercare service will start. Aftercare fees are incorporated into the fee structure:

1. Normal school day until 12:00
2. Normal school day until 12:00, aftercare until 15:00
3. Normal school day until 12:00, aftercare until 17:00

GENERAL

1. Parents must send each child's personal needs to school. For babies, this includes diapers, wet wipes, bottles, etc. in. An information sheet with necessities will be sent to you in due course.
2. All clothing and equipment must be clearly marked.
3. To meet the needs of your child and ensure his / her progress, you are requested to disclose any information regarding his / her well-being (psychological, emotional, medical and educational) to the school
4. Copies of therapeutic or intervention reports should be provided to the school where applicable.
5. Pomario reserves the right to inquire at any stage of a credit inquiry on parents or persons responsible for the payment of the school account.
6. Pomario Private School has a Christian ethos and activities are presented from a Christian perspective. By signing this document, parents also accept that the child (ren) are taught according to these values.

7. The following documents must be submitted with this application:

- a. Copy of learner's birth certificate / ID document / passport
- b. Copy of most recent school report (where applicable)
- c. Copy of clinic card (Babies, Gr. 0 and Gr. RR learners)
- d. Copy of both parents' ID documents / passports

ADMISSIONS PROCESS

- 1. Submit this completed application form, along with the required documents.
- 2. If necessary, interviews are conducted with the parents (the child also needs to be present).
- 3. The child will be assessed in the classroom for a few hours, as discussed with parents.
- 4. Offer of place in Pomario Private School is offered.
- 5. Acceptance of offer by the parents.

SIGNATURES AND DISCLAIMER

We, (Names and Surnames)

_____.

being parent (s) / legal guardian (s) of the above child (ren), hereby apply for admission for my child(ren) in Pomario Independent School on the date mentioned on page 1. I/We will pay the administration fee of R450 (or proof of payment thereof), to enroll my child (ren) at Pomario Independent School when I/we have received and returned to the school, a signed copy of the "Acceptance of place" form.

I / We understand that Pomario is an independent school that does not receive any subsidies and relies on the collection of school fees to cover salaries and other operating costs and is therefore unable to provide financial assistance. I understand that if school fees are not paid promptly, it will jeopardize my child's continued attendance at school.

I / We choose to pay school fees as follows (tick the appropriate option):

1	Yearly	A 5% discount is granted if the year's school fees are paid before the 31st December of the previous year.		
2	Monthly per	Debit order	EFT	CARD

- I accept that my child (ren) attend Pomario Private School at his / her / their own risk and that the staff and management cannot be held responsible for any claims, loss of property, damage or injuries.
- I / We hereby give permission for my / our child (ren) to attend any outings / events arranged by the principal, staff or parents (where applicable).
- I / We accept that photos of my / our toddler (s) may be used from time to time for school purposes, as required. (Delete if approval is not given.)

I / We understand that, if the school is forced to close temporarily due to circumstances beyond its control, I / we are still responsible for paying the monthly school fees to ensure that the school can still meet its financial obligations.

- *Please note that both parents must sign this agreement.*
- *Both parents are jointly and severally responsible for the payment of school fees. .*
- *If the parents are divorced, this agreement must be signed by both parents.*

Upon signing, this document will establish a contractual agreement between the parents and the school.

Father's signature: _____ Mother's signature: _____
Date: _____ Date: _____

Principal: _____ Date: _____

HOW DID YOU HEAR O POMARIO INDEPENDENT SCHOOL?

Word of mouth Family Media Website Social Media